



Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's  
**MGI's College of Engineering and Technology, Shegaon.**  
**Internal Quality Assurance Cell (IQAC)**

**Minutes of 13<sup>th</sup> IQAC Meeting**

**Date:** 23/04/2019

**Venue:** Conference Room

The following members were present for the meeting.

1. Dr. C. M. Jadhao, Principal, MGI-COET, IQAC Chairperson
2. Mr. Pandurangdada P. Patil, Management Representative
3. Mr. S. S. Badhe, Registrar, MGI-COET
4. Mr. T. S. Badhe, T & P Officer, MGI-COET
5. Prof. A. S. Kakad, Faculty, Electronics & Tele. Engineering
6. Dr. M. A. Beg, HOD, Electrical Engineering
7. Prof. S. S. Mhaske, HOD, Electronics & Tele. Engineering
8. Prof. N. N. Kasliwal, HOD, Computer Science & Engineering
9. Dr. S. D. Tarale, HOD, Applied Sc. & Humanities
10. Prof. P. M. Mankar, Faculty, Civil Engineering
11. Smt. M. V. Patil, Principal, Mauli School of Scholars, Shegaon
12. Abhishek Deshpande, Student, Mechanical Engineering
13. Mr. Chandrakant Saoji, Industrialist, MIDC, Khamgaon
14. Shri S. S. Gite, Parent
15. Dr. P. M. Ardhapurkar, HOD, Mechanical Engineering, IQAC Coordinator

The following member was absent for the meeting.

1. Prof. P. S. Dorale, Alumni

**Agenda:**

1. Approval of the minutes of 12<sup>th</sup> IQAC meeting held on 14/01/2019
2. Academic Audit of Programmes
3. Review of CIE of Theory and Practical Courses
4. Preparation of Academic Calendar for 2019-20
5. Review of placement and internship of students
6. Review of use of ICT
7. Any other point with the permission of chair



**Resolutions:**

Dr. P. M. Ardhapurkar, IQAC coordinator welcomed all the members for the meeting.

1. The minutes of the previous meeting held on 14/01/2019 were approved by all the members. The IQAC Coordinator presented the action taken report.
2. Dr. C. M. Jadhao, IQAC Chairperson directed to conduct academic audit of all the programmes and administrative audit of all the departments which includes library, Sports, Administrative office, T&P, Alumni Association and ED cell.
3. Review of CIE of Theory and Practical Courses was taken by IQAC. Dr. C. M. Jadhao, IQAC Chairperson suggested to add more choice based components for theory courses.
4. Prof. S. S. Mhaske, presented the tentative Academic calendar for the year 2019-20.
5. Programme wise placement of the students during academic year was reviewed by IQAC. Dr. C. M. Jadhao, Principal suggested to increase the linkages with industries which will help for placement. Mr. Chandrakant Saoji, Industrialist suggested to send maximum students for internship during summer vacation.
6. Syllabus coverage and implementation of course plan was reviewed.

The meeting was adjourned after the vote of thanks.

**IQAC Coordinator**  
Dr. P. M. Ardhapurkar  
Professor & HOD  
Mechanical Engineering Department

**Chair Person**  
Dr. C. M. Jadhao  
Principal  
MGI-COET, Shegaon

**Principal**  
Mauli Group of Institution's,  
College of Engineering & Technology  
Shegaon.





Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's  
**MGI's College of Engineering and Technology, Shegaon.**  
**Internal Quality Assurance Cell (IQAC)**

**Action Taken Report of 13th IQAC meeting held on 23/04/2019**

**Date:** 27/06/2019

<b>Agenda</b>	<b>Action Taken</b>
Academic Audit of Programmes	It was decided to conduct academic audit of all the programmes and administrative audit of all the departments which includes library, Sports, Administrative office, T&P, Alumni Association and ED cell. Schedule for audit is prepared by IQAC.
Review of CIE of Theory and Practical Courses	During review Dr. C. M. Jadhao, IQAC Chairperson suggested to add more choice based components for theory courses. As per suggestion all HODs guided the faculty members to find innovative choice based components and include them in course action plan.
Preparation of Academic Calendar for 2019-20	Academic Calendar for 2019-20 was prepared.
Review of placement and internship of students	As suggested by IQAC action plan for internship was prepared to increase the number of students for internship.
Review of use of ICT	All HODs suggested to faculty members to include ICT in course action plan.

**IQAC Coordinator**  
Dr. P. M. Ardhapurkar  
Professor & HOD  
Mechanical Engineering Department



**Chair Person**  
Dr. C. M. Jadhao  
Principal  
MGI-COET, Shegaon  
**Principal**  
Maul Group of Institution's,  
College of Engineering & Technology  
Shegaon.