



Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's
Mauli Group of Institution's, College of Engineering & Technology, Shegaon

Internal Quality Assurance Cell (IQAC)
(AY: 2023-24)

Minutes of 4th IQAC Meeting

Date: 11/04/2024

Venue: Conference Room

Present Members:

1. Dr. C. M. Jadhao, Principal, MGI-COET Chairperson and Head of the Institution.
2. Mr. Pandurangdada P. Patil, Management Representative.
3. Mr. S. S. Badhe, Registrar, MGI-COET Administrative Officers.
4. Mr. T. S. Badhe, T & P Officer, MGI-COET Administrative Officers.
5. Dr. M. A. Beg, HOD, Electrical Engineering Member.
6. Prof. S. S. Mhaske, HOD, Electronics & Tele. Engineering Member.
7. Prof. A. S. Kakad, HOD, Computer Science & Engineering Member.
8. Prof. P. B. Borakhede, HOD, Applied Sc. & Humanities Member.
9. Dr. M. S. Khedkar, HOD, Civil Engineering Member.
10. Smt. M. V. Patil, Principal, Mauli School of Scholars, Shegaon Member from Local Society.
11. Abhay Varma Student, Electrical (Electronics and Power) Engg. Student Member.
12. Prof. P. S. Dorale, Alumni Member.
13. Mr. Chandrakant Saoji MIDC, Khamgaon Industrialist Member.
14. Shri. Vasantao Wakte, Wadegaon Parent- Stakeholder Member.
15. Dr. P. M. Ardhapurkar HOD, Mechanical Engineering and IQAC Coordinator.

The following member was absent in the meeting.

1. Neha Thakare, Student Member, Computer Science and Engineering

Agenda:

1. Approval of minutes of the 3rd IQAC meeting held on 10/01/2024.
2. Review of perspective plan of the departments and institute
3. Review of syllabus coverage of Even Sem. (AY: 2023-24).
4. Discussion on implementing NEP 2020 from academic year 2024-25
5. Updating new website for stakeholders and NAAC data
6. IQAC initiatives:
 - a. Review of CIE of theory and Practical courses.
 - b. Preparing for upcoming AAA audit for 2023-24.
7. Review of progress SSR preparation
8. Preparation of Academic Calendar for 2024-2025
9. Any other point with the permission of chair.

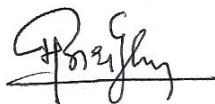


Resolutions:

Dr. P. M. Ardhapurkar, IQAC Coordinator, welcomed all the members to the meeting.

1. The minutes of the previous meeting held on January 10, 2024, were confirmed. The IQAC coordinator presented the action-taken report.
2. Dr. P. M. Ardhapurkar, IQAC Coordinator, presented the institute's perspective plan, and all the HODs presented the department's perspective plan. A brief discussion was held on the actions and deployment of resources to attain the perspective plan. The Principal instructed to take the necessary actions for achieving the goals as per the perspective plan.
3. Dr. C. M. Jadhao, Principal, reviewed the syllabus coverage of all the departments and advised to take necessary actions, like extra classes, etc., to complete the syllabus within time.
4. Dr. C. M. Jadhao, Principal briefly introduced National Education Policy 2020. He informed all the members about the upcoming changes in the curriculum and credit bank system. A brief discussion was held on the preparedness for implementing NEP 2020 from academic year 2024-25.
5. Prof. A. S. Kakad, Academic coordinator, suggested upgrading to a new website for stakeholders and NAAC data as the new website provides advantage of managing e-content easily. It was agreed to shift to a new website. All the departments are asked to update their respective data on the website.
6. IQAC initiatives:
 - a. Review of CIE theory and practical courses.
The Continuous Internal Assessment for all the theory and laboratory courses was reviewed during the meeting. Dr. P. M. Ardhapurkar advised all the HODs to continuously monitor the CIE process and check the CIE practical sheets regularly.
 - b. Preparing for the upcoming AAA audit for 2023-24.
Dr. P. M. Ardhapurkar guided all the members for the preparation of AAA for 2023-24. It was decided to conduct the internal audit in July 2024 and the external audit in the month of August 2024. Dr. C. M. Jadhao instructed all the HODs to prepare for the AAA audit for 2023-24.
7. The status SSR preparation was presented. A brief discussion was held on each and every key indicator, and proofs were prepared for the same. In some key indicators, updates/suggestions were given by Dr. C. M. Jadhao, Principal and Dr. P. M. Ardhapurkar.
8. Dr. C. M. Jadhao, Principal instructed to prepare the academic calendar for 2024-2025 following the schedule provided by the SGBAU Amravati University calendar before the end of April 2024.

The IQAC coordinator concluded the meeting and proposed a vote of thanks.



IQAC Coordinator
Dr. P. M. Ardhapurkar
Professor and HOD
Mechanical Engineering Department



Chairperson
Dr. C. M. Jadhao
Principal
MGI-COET, Shegaon
PRINCIPAL
Mauli Group of Institutions
College of Engineering &
Technology, Shegaon





Internal Quality Assurance Cell (IQAC)

Action taken report of 4th IQAC Meeting held on 11/04/2024

Date: 26/04/24

S. No.	Meeting Agenda	Action Taken
1.	Approval of minutes of the 3 rd IQAC meeting held on 10/01/2024.	Minutes of the 3 rd IQAC meeting held on 10/01/2024 was approved.
2.	Perspective plan of the departments and institute	Perspective plan was finalized and necessary actions were initialized to attain the perspective plan.
3.	Syllabus coverage of even sem 2023-24.	Syllabus coverage was reviewed and extra lectures were started to complete the syllabus.
4.	Discussion on implementing NEP 2020 from academic year 2024-25	A separate meeting of all the teachers was conducted to discuss NEP 2020 and its implementation. Department wise meetings were also conducted.
5.	Updating new website for stakeholders and NAAC data	All data is updated on the new website.
6.	IQAC initiatives: a. Review of CIE of theory and Practical courses. b. Preparing for upcoming AAA audit for 2023-24.	CIE of theory and practical were reviewed. Preparation for AAA 2023-24 was started. Internal audit is decided to conduct in July 2024 and the external audit in the month of August 2024.
7.	Review of progress SSR preparation	The status of SSR preparation was reviewed
8.	Preparation of Academic Calendar for 2024-2025.	Academic Calendar for 2024-2025 was prepared and circulated among staff.

IQAC Coordinator
Dr. P. M. Ardhapurkar
Professor and HOD
Mechanical Engineering Department

Chairperson
Dr. C. M. Jadhao
Principal
MGI-COET, Shegaon
PRINCIPAL

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