



Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's  
**MGI's College of Engineering and Technology, Shegaon.**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of 20<sup>th</sup> IQAC Meeting**

**Date:** 11/01/2021

**Online platform:** Zoom Meeting

The following members were present for the meeting.

1. Dr. C. M. Jadhao, Principal, MGI-COET, IQAC Chairperson
2. Mr. Pandurangdada P. Patil, Management Representative
3. Mr. S. S. Badhe, Registrar, MGI-COET
4. Dr. P. M. Ardhapurkar, HOD, Mechanical Engineering, IQAC Coordinator
5. Dr. M. A. Beg, HOD, Electrical Engineering
6. Prof. A. S. Kakad, HOD, Computer Science & Engineering
7. Prof. S. S. Mhaske, HOD, Electronics & Tele. Engineering
8. Prof. A. P. Modak, Faculty, Civil Engineering
9. Mayur Satav, Student, Mechanical Engineering
10. Prof. P. S. Dorale, Alumni
11. Mr. Chandrakant Saoji, Industrialist, MIDC, Khamgaon
12. Mr. S. R. Karale, Office Superintendent, MGI-COET
13. Shri S. D. Marode, Parent
14. Prof. G. V. Chavan, Faculty, Applied Sc. & Humanities

The following member was absent for the meeting.

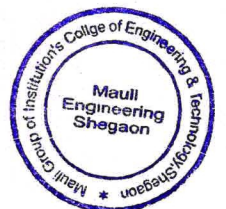
1. Smt. M. V. Patil, Principal, Mauli School of Scholars, Shegaon

**Agenda:**

1. Approval of the minutes of 19<sup>th</sup> IQAC meeting held on 19/10/2020
2. Preparations of STTP on Active Teaching learning Process
3. Review of Syllabus Coverage for odd semester 2020-21
4. Proposal to conduct IPR activity
5. Preparation of revised Academic Calendar for 2020-21 (Even sem)
6. Any other point with the permission of chair

**Resolutions:**

Dr. P. M. Ardhapurkar, IQAC coordinator welcomed all the members for the meeting.



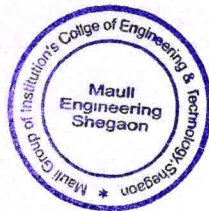
1. The minutes of the previous meeting held on 20/07/2020 were approved by all the members. The IQAC Coordinator presented the action taken report.
2. Dr. P. M. Ardhapurkar, Convener, STTP presented the preparations done for organizing the program to be held in three different phases. It is decided to conduct first phase during 4<sup>th</sup> to 10<sup>th</sup> March, second phase during 22<sup>nd</sup> to 27<sup>th</sup> March and third phase during 5<sup>th</sup> to 10<sup>th</sup> April, 2021.
3. The syllabus coverage of odd semester 2020-21 for all the courses was reviewed. It was decided to give additional inputs to the students by conducting extra lectures for the few courses.
4. Dr. M. A. Beg, recommend to conduct IPR activity. It was decided that Entrepreneurship Development cell will conduct webinar on IPR in the month of February 2021.
5. Prof. S. S. Mhaske, presented the Academic calendar for the year 2020-21 (Even Semester) as per guidelines for pandemic situation of COVID-19 given by authorities.

The meeting was adjourned after the vote of thanks.

**IQAC Coordinator**  
Dr. P. M. Ardhapurkar  
Professor & HOD  
Mechanical Engineering Department

**Chair Person**  
Dr. C. M. Jadhao  
Principal  
MGI-COET, Shegaon

Principal  
Mauli Group of Institutions  
College of Engineering &  
Technology Shegaon





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**Action Taken Report of 20<sup>th</sup> IQAC meeting held on 11//01/2021**

**Date:** 20/03/2021

<b>Agenda</b>	<b>Action Taken</b>
Preparations of STTP on Active Teaching learning Process	Dr. P. M. Ardhapurkar, Convener of STTP taken the review of all preparations in meeting with committee members. First phase of STTP was successfully conducted during 4 <sup>th</sup> to 10 <sup>th</sup> March with 100 participants.
Review of Syllabus Coverage for odd semester 2020-21	Faculty members are directed to conduct online lectures along with lab sessions using virtual platforms.
Proposal to conduct IPR activity	It is decided to conduct webinar on IPR in the month of February in association with MSSE Nagpur Division.
Preparation of revised Academic Calendar for 2020-21 (Even sem)	Revised Academic Calendar for 2020-21 (Even sem) was prepared by Prof. S. S. Mhaske by considering the guidelines given by authorities during pandemic situation.

**IQAC Coordinator**  
Dr. P. M. Ardhapurkar  
Professor & HOD  
Mechanical Engineering Department

**Chair Person**  
Dr. C. M. Jadhao  
Principal  
MGI-COET, Shegaon  
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