



Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's
MGI's College of Engineering and Technology, Shegaon.
Internal Quality Assurance Cell (IQAC)

Minutes of 6th IQAC Meeting

Date: 14/08/2017

Venue: Seminar Hall (Gr. Floor)

The following members were present for the meeting.

1. Dr. C. M. Jadhao, Principal, MGI-COET, IQAC Chairperson
2. Mr. Pandurangdada P. Patil, Management Representative
3. Mr. T. S. Badhe, T & P Officer, MGI-COET
4. Dr. M. A. Beg, HOD, Electrical Engineering
5. Prof. S. S. Mhaske, HOD, Electronics & Tele. Engineering
6. Prof. N. N. Kasliwal, HOD, Computer Science & Engineering
7. Dr. S. D. Tarale, HOD, Applied Sc. & Humanities
8. Prof. P. M. Mankar, Faculty, Civil Engineering
9. Prof. A. S. Kakad, Faculty, Electronics & Tele. Engineering
10. Smt. M. V. Patil, Principal, Mauli School of Scholars, Shegaon
11. Prof. P. S. Dorale, Alumni
12. Mr. Chandrakant Saoji, Industrialist, MIDC, Khamgaon
13. Dr. P. M. Ardhapurkar, HOD, Mechanical Engineering, IQAC Coordinator

The following members were absent for the meeting.

1. Mr. S. S. Badhe, Registrar, MGI-COET
2. Shri S. S. Gite, Parent

Agenda:

1. Approval of the minutes of 5th IQAC meeting held on 20/06/2017
2. Use of learning Management software (LMS) - Moodle
3. Proposal for Vocational Training on Aerospace Engineering
4. Attainment of COs and its analysis
5. Reform in Continuous Internal Assessment (CIE)
6. Proposal for workshop on IPR Awareness
7. Organizing 1st Alumni Meet
8. Any other point with the permission of chair.

Resolutions:

Dr. P. M. Ardhapurkar, IQAC coordinator welcomed all the members for the meeting.

1. The minutes of the previous meeting held on 20/06/2017 were approved by all the members. The IQAC Coordinator presented the action taken report.
2. Prof. P. M. Ardhapurkar, IQAC Coordinator discussed the importance of learning management software- Moodle for effective teaching-learning process. It was decided to use Moodle platform for at least one course per class of all the departments. Prof. P. M. Hasabnis was requested to download the software and to arrange the demonstration for all the interested faculty members from each department.
3. Prof. A. S. Kakad presented the proposal for the vocational training programme. It was decided to arrange the Training on Aerospace Engineering offered by P3 Academy, Begaluru in collaboration with ISTE, New Delhi for mechanical engineering students in the month of September 2017. It was resolved that the company personnel should conduct orientation programme in the campus for all the students of Mechanical and Electrical Engineering prior to enrollment of the students to the programme.
4. IQAC Coordinator presented the course outcomes (COs) for the previous semester.
5. The discussion on the need of reforms in the continuous internal assessment of the students was held in the meeting with the objective to enhance the students' abilities and skills such as creative and critical thinking, working in a team, communication skill, leadership abilities, etc. It was decided to include different forms of assessment such as Assignments, Open Book Tests, periodical quizzes, Surprise Test, Mini Projects, etc. in addition to conducting usual two Unit Tests in each semester. Prof. P. M. Ardhapurkar suggested to give choice to the students and faculty to opt for any form of the assessment and to refer these components as Choice based Components (CBC) of Internal Assessment. Dr. C. M. Jadhao, IQAC Chairperson asked to prepare and to circulate the detail guidelines for the same.
6. Prof. P. M. Ardhapurkar proposed to conduct the workshop on Intellectual Property Rights (IPR) awareness for the students. It was discussed to take effective measures and to motivate the students and faculty for filing patents on the innovative projects.
7. Dr. C. M. Jadhao, IQAC Chairperson gave importance of role of alumni in the development of institute and recommended to organize the alumni meet to enhance interaction with them. It was decided to arrange 1st alumni meet in the month of December 2017. The members of Mauli Alumni Association (MAA) were asked to plan for the event.

IQAC Coordinator concluded the meeting and proposed the vote of thanks to all the members.

IQAC Coordinator

Dr. P. M. Ardhapurkar
Professor & HOD
Mechanical Engineering Department

Chair Person

Dr. C. M. Jadhao
Principal
MGI-COET, Shegaon