



Late Purushottam Hari (Ganesh) Patil Shikshan Sanstha's  
**MGI's College of Engineering and Technology, Shegaon.**  
**Internal Quality Assurance Cell (IQAC)**

**Minutes of 5<sup>th</sup> IQAC Meeting**

**Date:** 20/06/2017

**Venue:** Seminar Hall (Gr. Floor)

The following members were present for the meeting.

1. Dr. C. M. Jadhao, Principal, MGI-COET, IQAC Chairperson
2. Mr. Pandurangdada P. Patil, Management Representative
3. Mr. T. S. Badhe, T & P Officer, MGI-COET
4. Dr. M. A. Beg, HOD, Electrical Engineering
5. Prof. N. N. Kasliwal, HOD, Computer Science & Engineering
6. Dr. S. D. Tarale, HOD, Applied Sc. & Humanities
7. Prof. P. M. Mankar, Faculty, Civil Engineering
8. Prof. A. S. Kakad, Faculty, Electronics & Tele. Engineering
9. Smt. M. V. Patil, Principal, Mauli School of Scholars, Shegaon
10. Prof. P. S. Dorale, Alumni
11. Shri S. S. Gite, Parent
12. Dr. P. M. Ardhapurkar, HOD, Mechanical Engineering, IQAC Coordinator

The following members were absent for the meeting.

1. Mr. S. S. Badhe, Registrar, MGI-COET
2. Prof. S. S. Mhaske, HOD, Electronics & Tele. Engineering
3. Mr. Chandrakant Saoji, Industrialist, MIDC, Khamgaon

**Agenda:**

1. Approval of the minutes of 4<sup>th</sup> IQAC meeting held on 29/04/2017
2. Presentation on overview of seven criteria SSR in new format
3. Presentation on Students feedback for even Semester
4. Organizing 2<sup>nd</sup> National Conference
5. Strengthening Research activities
6. Any other point with the permission of chair.

## **Resolutions:**

Dr. P. M. Ardhapurkar, IQAC coordinator welcomed all the members for the meeting.

1. The minutes of the previous meeting held on 29/04/2017 were approved by all the members. The IQAC Coordinator presented the action taken report.
2. Dr. P. M. Ardhapurkar gave presentation on overview of seven criterions for the preparation of Self-Study Report (SSR). The changes in the new format of SSR for the affiliated colleges were highlighted during his talk. It was also discussed to form various committees for the collection of the department wise data to be provided to IQAC.
3. The student's feedback of the teachers and central facilitating departments for the even semester was presented in front of IQAC by the coordinator. It was decided that HODs should counsel the faculty members having less score for their teaching process. Also, the administrative sections scoring less in terms of feedback given by the students are directed to take corrective actions. All the HODs and Administration departments are asked to submit the action taken report.
4. Prof. N. N. Kasliwal presented the preparations done for organizing the 2<sup>nd</sup> National Conference on Recent Innovations in Science and Engineering to be held on 16/09/2017. Dr. C. M. Jadhao, IQAC Chairperson suggested to prepare e-proceedings of the conference instead of hard bound copies.
5. The measures to strengthen the research activities and to initiate for establishing incubation center in the campus were discussed. It was decided to set up a Research Promotion Cell (RPC) to promote and to supervise research related activities in the college involving and benefitting both students and faculty.  
Dr. M. A. Beg was appointed as the coordinator for the RPC. Dr. C. M. Jadhao, IQAC Chairperson suggested to include one faculty member and one student representative from each department in the RPC. This cell would also prepare the guidelines for the functioning of the cell. It was also decided to plan more IPR related activities so as to file the patents on the project work of the students.  
Dr. S. D. Tarale suggested that every faculty member should share the experiences of conference attended, industry visited or STTP attended. It was also decided to promote and encourage both UG and PG students to publish the papers in conferences and Journals.
6. Any other point: Mr. Pandurangdada P. Patil, Management Representative recommended to plant additional trees in the campus and to maintain the campus cleanliness.

IQAC Coordinator concluded the meeting and proposed the vote of thanks to all the members.

### **IQAC Coordinator**

Dr. P. M. Ardhapurkar  
Professor & HOD  
Mechanical Engineering Department

### **Chair Person**

Dr. C. M. Jadhao  
Principal  
MGI-COET, Shegaon